In accordance with federal regulations, the ABAC IRB requires **all** responsible researchers, co-investigators, key personnel, including unaffiliated investigators, and faculty advising student researchers to complete the Collaborative Institutional Training Initiative (CITI) educational program.

Co-investigators from other institutions are not required to complete this if they have a certificate of completion from their own federally assured IRB.

Begin by going to the CITI main page <a href="https://about.citiprogram.org/en/homepage/">https://about.citiprogram.org/en/homepage/</a> and clicking on the Register button:



# Research Ethics and Compliance Training









### Complete Step 1 by

- choosing Abraham Baldwin Agricultural College as your organization
- reviewing the Terms of Service and Privacy Policy
- checking the I Agree and
- I Affirm boxes (which will pop up as you complete the steps above)
- click on Continue to Step 2



English •

LOG IN

LOG IN THROUGH MY INSTITUTION

REGISTER

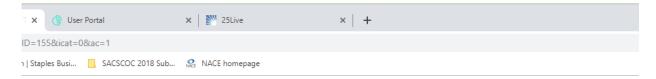
# Select Your Organization Affiliation This option is for persons affiliated with a CITI Program subscriber organization. To find your organization, enter its name in the box below, then pick from the list of choices provided. Abraham Baldwin Agricultural College Abraham Baldwin Agricultural College only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration. I AGREE to the Terms of Service and Privacy Policy for accessing CITI Program materials. I affirm that I am an affiliate of Abraham Baldwin Agricultural College. Continue To Create Your CITI Program Username/Password

## Independent Learner Registration

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.

# Complete Step 2 by

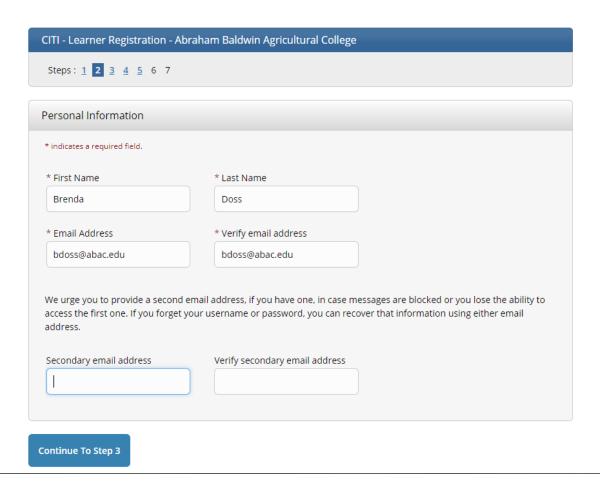
- completing the personal information as requested (secondary email is not required)
- click on Continue to Step 3





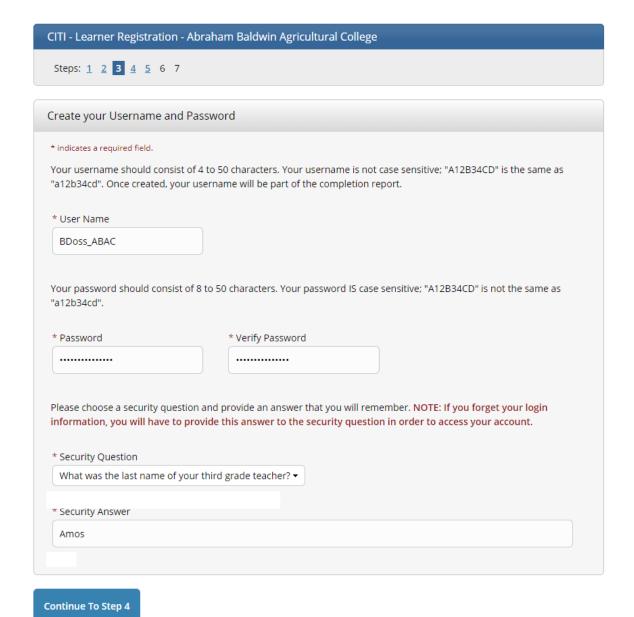
English 🕶

LOG IN LOG IN THROUGH MY INSTITUTION REGISTER



# Complete Step 3 by

- creating a username and unique password
- select and answer a Security Question
- click on Continue to Step 4



# Continue Step 4 by

- selecting the country of residence
- click on Continue to Step 5



Englis

LOG IN

LOG IN THROUGH MY INSTITUTION

REGISTER

CITI - Learner R Steps: 1 2 3	egistration - Abraham Baldwin Agricultural College  4 5 6 7
* indicates a requi	red field.
* Country of Re	sidence
	ntry: Enter full or partial name (e.g., "United States") OR your country's two or three character .g., "US", "USA"), then pick from the list of choices provided.
United States	

New to the CITI Program? Read the getting started guide or watch the getting started video.

Need Help? Support Center

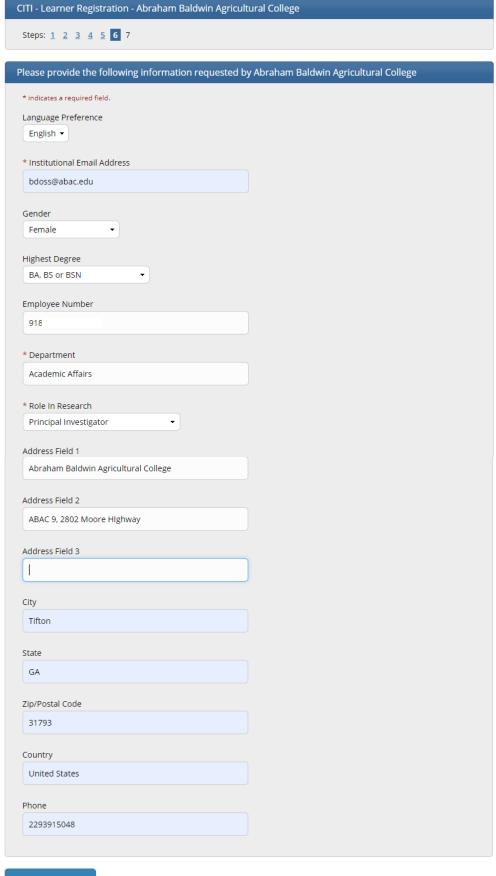
# Complete Step 5 by

- Selecting whether or not you wish to receive Continuing Education Unit credit for completed CITI courses. These credits come at an additional cost which will not be covered by ABAC funds.
- You should select No if you do not wish to pay for CEUs.
- If you agree to pay for CEU credit (at additional cost to you), follow the related prompts.
- Indicate whether you wish to receive additional information from CITI
- click on Continue to Step 6

Steps: 1 2 3 4 5 6 7		
cates a required field		
Are you interes	ted in the option of receiving Continuing Education Unit (CEU) credit for completed CITI ?	
	ffer CE credits and units for purchase to learners qualifying for CE eligibility while concurrently meetin aining requirements.	
Category 1 credits module listings. <b>Pl</b>	physicians, psychologists, nurses, social workers and other professions allowed to use AMA PRA for re-certification are available for many CITI courses – with that availability indicated on course and ease register your interest for CE credits below by checking the "YES" or "NO" dots, and, when for credits you wish to earn at bottom of page. Please read texts entered for each option carefully.	
grade book and t	ur course, you will be prompted to click on a "CE Information" page link located at the top of your o VIEW and ACKNOWLEDGE accreditation and credit designation statements, learning objectives, s, types, number and costs of credits available for your course.	
O Yes		
purchase after yo	lity will not be activated for your course. Credits and units will therefore not be available to you for ou start your course. You can change your preference to "YES" before such time however by clicking Status" tab located at the top of your grade book page.	
you picked "YE	5", please check below the one type of credit you would like to earn	
MDs, DOs, PAs	AMA PRA Category 1 Credits TM	
Psychologists –		
Nurses – ANCC		
_	nts – Certificates of Participation Florida Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling	
Can CITI Progra	m contact you at a later date regarding participation in research surveys?	
Yes		
● No		
Not sure. Ask m	e later	
Can CITI Progra	m contact you at a later date with marketing information? 😡	

# Complete Step 6 by

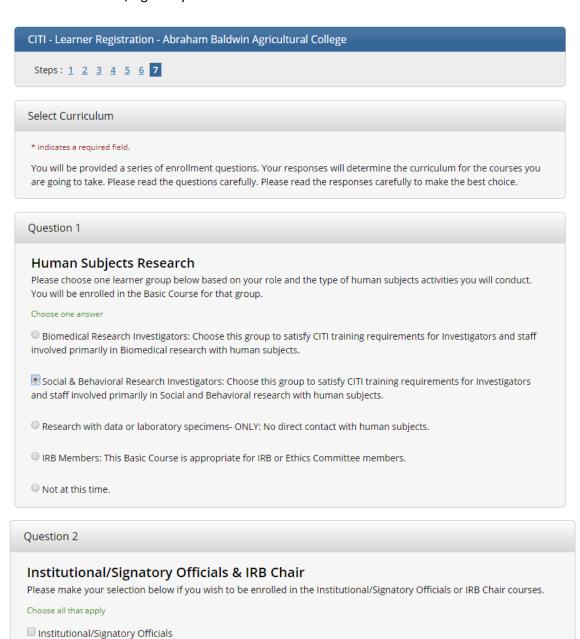
- Completing the information as requested
- click on Continue to Step 7



Complete Step 7 using the following responses:

IRB Chair

- Question 1: Human Subjects Research select "Social & Behavioral Research Investigators"
- Question 2: Institutional/Signatory Officials & IRB Chair DO NOT SELECT ANYTHING



- Question 3: Good Clinical Practice (GCP) select "NOT AT THIS TIME"
- Question 4: Information Privacy Security select "I am not required to complete the IPS course at this time."

# Question 3 Good Clinical Practice (GCP) Please make the appropriate selection if you are required to complete the Good Clinical Practice (GCP) course. Choose one answer GCP for Clinical Trials with Investigational Drugs and Medical Devices (U.S. FDA Focus) GCP for Clinical Investigations of Devices GCP for Clinical Trials with Investigational Drugs and Biologics (ICH Focus) Not at this time.

# Question 4

# Information Privacy Security

Please make the appropriate selection if you are required to complete the Information Privacy Security (IPS) course.

Choose one answer

- 1PS for Clinicians
- IPS for Researchers
- IPS for Students and Instructors
- IPS for Fundraisers
- IPS for Marketers
- I am not required to complete the IPS course at this time.

• Question 5: Laboratory Animal Research DO NOT SELECT ANYTHING

Question 5
Laboratory Animal Research
Do you conduct studies that use Lab animals?  1. If YES, then you must complete the Basic course and the appropriate species specific modules.
2. If you are an IACUC Member you should complete the "Essentials for IACUC Members".
3. Choose the appropriate species specific electives according to your research interests.
Choose all that apply
☐ "Working with the IACUC Course" is required if you plan to use lab animals in your work.
If you are an IACUC Member you are required to complete the "Essentials for IACUC Members" course now.
□ IACUC Community Member
☐ Institutional Officials
□ IACUC Chair
Post-Approval Monitoring (PAM)
Animal Specific Courses
□ I work with Frogs, Toads or other Amphibians
□ I work with Swine
□ I work with Horses
U work with Cattle
□ I work with Sheep & Goats
□ I work with Fish
☐ Wildlife Research

- Question 6: Responsible Conduct of Research select "NOT AT THIS TIME"
- Question 7: Conflicts of Interest select "NO"
- click on Complete Registration

Responsible Cor	duct of Research		
Please make your select	ion below to receive the courses in the Responsible Conduct of Research.		
Choose one answer			
Biomedical Responsil	ole Conduct of Research Course		
Social and Behavioral	Responsible Conduct of Research Course		
Physical Science Responsible Conduct of Research Course			
Humanities Responsi	Humanities Responsible Conduct of Research Course		
Responsible Conduct	of Research for Engineers		
Responsible Conduct	of Research for Administrators		
Not at this time.			
Question 7			
Would you like to take t	he Conflicts of Interest course?		
Choose one answer			
◎ Yes			
® No			

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Need Help? Support Center

Once you have completed your registration, you can begin completing the required courses. Here's a guide to help you get started: <a href="https://support.citiprogram.org/customer/en/portal/articles/2962052-updated-guide-to-getting-started#read">https://support.citiprogram.org/customer/en/portal/articles/2962052-updated-guide-to-getting-started#read</a>